



HOLOCAUST EDUCATION IRELAND (HEI) CHILD SAFEGUARDING STATEMENT

1. Name of service being provided

Holocaust Education Ireland (HEI) is a small, independent, non-profit organisation that promotes Holocaust education, awareness, and remembrance throughout the island of Ireland.

2. Nature of service and principles to safeguard children from harm

Programmes and events for schools, teachers, and the general public, ranging from small bespoke courses to large public events such as the national Holocaust Memorial Day commemoration, the Crocus Project, exhibitions and lectures.

HEI's commitment to safeguarding children

- HEI is committed to maintaining the highest standards of child safeguarding in line with relevant legislation and informed by best practice.
- HEI is committed through its engagement with children and young people, to ensure their safety, welfare, and development as a core objective and priority.
- HEI is committed to ensuring the confidentiality of child protection and safeguarding concerns.
- HEI is committed to upholding the rights of every child and young person who participates in activities involving HEI personnel and those contracted on behalf of HEI, including the right to be kept safe and protected from harm, listened to and heard.
- HEI is committed to providing personnel with training in accordance with their needs, responsibilities and the purpose of their interaction with children and young people.
- HEI will liaise with the relevant statutory authorities in relation to child protection and welfare and fully respect confidentiality requirements in dealing with child protection and safeguarding matters.

- In line with best practice under the *Children First: National Guidance for the Protection and Welfare of Children (2017)* , a Designated Liaison Person (DLP) and Deputy Designated Liaison Person (Deputy DLP) with responsibility for the early childhood and primary and post-primary teams have been appointed.

3. Risk assessment

We have carried out an assessment of any potential for harm to a child while availing of our services, including the area of online safety when accessing the internet. Below is a list of the areas of risk identified and the list of procedures for managing these risks.

Potential risk of harm to children as defined in the Children First Act in 2015	Likelihood of harm happening L-M-H	Policy, Guidance, Training and Procedures including feedback requirements	Responsibility for the risk	Further action required ...
Harm caused by a HEI employee to a child	Low	<ol style="list-style-type: none"> 1. Code of Conduct - Employees 2. Whistleblowing Policy 3. Children First Training 4. Programme/Event Feedback 	Director of Education	Escalate to HEI Board Decision whether to report individual to TUSLA
Harm caused by a HEI trustee to a child	Low	<ol style="list-style-type: none"> 1. Code of Conduct - Employees 2. Whistleblowing Policy 3. Children First Training 4. Programme/Event Feedback 	HEI Board	Decision whether to report individual to TUSLA
Harm caused by HEI volunteer to a child	Low	<ol style="list-style-type: none"> 1. Code of Conduct - Volunteers 2. Volunteer Arrangement Form 3. Whistleblowing Policy 4. Children First Training 5. Programme/Event Feedback 6. Garda Vetting if applicable 	Director of Education / HEI Employees	Escalate to HEI Board Decision whether to report individual to TUSLA

Potential risk of harm to children as defined in the Children First Act in 2015	Likelihood of harm happening L-M-H	Policy, Guidance, Training and Procedures including feedback requirements	Responsibility for the risk	Further action required ...
Harm caused by a child to another child	Low	<ol style="list-style-type: none"> 1. Event Policy 2. Attendee Feedback 	Director of Education / HEI Employees	Escalate to HEI Board Decision whether to report individual to TUSLA
No communication of Child Safeguarding Statement or Code of Conduct to Employees, Trustees or Volunteers of HEI	Low	<ol style="list-style-type: none"> 1. Code of Conduct - Employees 2. Code of Conduct - Trustees 3. Code of Conduct - Volunteers 4. Child Safeguarding Statement - available on website and emailed to all Employees, Trustees and Volunteers 	Director of Education / HEI Employees	Children First Training session if needed
Lack of child protection training/guidance	Low	<ol style="list-style-type: none"> 1. Child Safeguarding Statement 2. Children First Training 3. Contact details for the Designated Liaison Person 	Director of Education / HEI Employees	Children First Training session if needed
SOCIAL MEDIA AND OTHER MEDIA				
Unauthorised photography & recording activities	Medium	<ol style="list-style-type: none"> 1. Social Media Policy 2. Code of Conduct - Employees 3. Code of Conduct - Trustees 4. Code of Conduct - Volunteers 5. Child Safeguarding Statement - available on website and emailed to all 	Director of Education / HEI Employees	Removal of individual from HEI event or programme Decision whether to report individual to TUSLA

Potential risk of harm to children as defined in the Children First Act in 2015	Likelihood of harm happening L-M-H	Policy, Guidance, Training and Procedures including feedback requirements	Responsibility for the risk	Further action required ...
		Employees, Trustees and Volunteers		
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	Low	<ol style="list-style-type: none"> 1. Child Safeguarding Statement 2. Children First Training 3. Contact details for the Designated Liaison Person 	Operations and Fundraising Manager	Children First Training session if needed
No Designated Liaison Person Appointed	Low	<ol style="list-style-type: none"> 1. Review of Designated Liaison Person annually 	HEI Board	Minuted in Board Meeting
Concerns of abuse or harm not reported	Low	<ol style="list-style-type: none"> 1. Whistleblowing Policy 2. Child Safeguarding Statement 3. Children First Training 4. Contact details for the Designated Liaison Person 	Director of Education	Escalate to HEI Board
Not clear who child/YP should talk to or report to	Low	<ol style="list-style-type: none"> 1. Whistleblowing Policy 2. Child Safeguarding Statement 3. Contact details for the Designated Liaison Person made readily available 	All HEI Employees	Escalate to Director of Education / HEI Board
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	Low	<ol style="list-style-type: none"> 1. Whistleblowing Policy 2. Employee Handbook 	Operations and Fundraising Manager	Children First Training session if needed
Difficulty in raising an issue by child & or parent	Low	<ol style="list-style-type: none"> 1. Whistleblowing Policy 2. Child Safeguarding Statement 3. Contact details for the Designated Liaison Person 	Director of Education / HEI Employees	Escalate to HEI Board
Complaints not being dealt with seriously	Low	<ol style="list-style-type: none"> 1. Whistleblowing Policy 	Director of Education	Escalate to HEI Board

Potential risk of harm to children as defined in the Children First Act in 2015	Likelihood of harm happening L-M-H	Policy, Guidance, Training and Procedures including feedback requirements	Responsibility for the risk	Further action required ...
MANAGING RISK OF HARM IN SPECIFIC LOCATIONS				
Photography, filming or recording in prohibited areas, i.e. dressing rooms for events	Low	<ol style="list-style-type: none"> Code of Conduct - Employees Code of Conduct - Trustees Code of Conduct - Volunteers 	Director of Education	Removal of individual from HEI event or programme Decision whether to report the individual to TUSLA
Missing or found child on site	Low	<ol style="list-style-type: none"> Contact details for the Designated Liaison Person Contact details for the Deputy Designated Liaison Person 	Director of Education	Call Garda if the guardian cannot be found

4. Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children (2017)*, and Tusla's *Child Safeguarding: A Guide for Policy, Procedure and Practice*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

- Procedure for the management of allegations of abuse or misconduct against workers/volunteers of a child availing of our service;
- Procedure for the safe recruitment and selection of workers and volunteers to work with children;
- Procedure for provision of and access to child safeguarding training and information, including the identification of the occurrence of harm;
- Procedure for the reporting of child protection or welfare concerns to Tusla;
- Procedure for maintaining a list of the persons (if any) in the relevant service who are mandated persons;
- Procedure for appointing a Designated Liaison Person.

All procedures listed are available upon request.

5. Implementation

We recognise that implementation is an on-going process. Our service is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our service.

This Child Safeguarding Statement will be reviewed in November 2024, or as soon as practical after there has been a material change in any matter to which the statement refers.

Signed: _____

[Thomas O'Dowd, Chairperson of Holocaust Education Ireland]

For queries, please contact:

Operations and Fundraising Manager

Alison Gilmour

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Designated Liaison Person under the Children First Act 2015

Chairperson

Thomas O'Dowd

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Deputy Designated Liaison Person under the Children First Act 2015

DRAFT DATE	02.11.2023
APPROVED DATE AND BY	14.11.2023 - The Board (see BM minutes)
REVIEW DATE	14.11.2024